

MEMORANDUM OF UNDERSTANDING (MoU)

This Memorandum Of Understanding (MoU) is made on the *22nd of September, 2025 (Monday)* between Govt. Saitual College, Saitual Hmarveng, referred to as the first party, and Saitual Gym Club, Saitual, referred to as the second party.

A. DURATION OF MEMORANDUM OF UNDERSTANDING

This MOU shall remain in force for the duration of five year (i.e. From *22nd of September, 2025 (Monday)* to *22nd of September, 2032 (Wednesday)*.

B. TERMS OF UNDERSTANDING AND RESOLUTIONS.

The two parties hereto agree as follows –

- 1.1. This MOU shall remain in force from the date of signature by both parties and shall continue in effect until either of the Party expresses, in writing, to the other, a desire to terminate, or until the validity of this MoU.
- 1.2. Any extension of the agreement shall be subjected to approval of the competent authority of the two parties.
- 1.3. Formal meeting of the two parties shall be done in the institution only.
- 1.4. If any amendment, change or modification regarding the MoU is needed, it must be discussed by the two parties at a meeting.
- 1.5. The two parties have agreed to provide access to each other at their existing facilities like tools, equipment and materials.
- 1.6. Membership ID must be produced only from the institution with the principal signature and Club President signature on it.
- 1.7. In the event of any question, dispute or difference whatsoever arising between the parties to this MoU, it has to be noticed in written form, and it shall be settled by mutual consultation and discussion.
- 1.8. It is considered not necessary for the Club to pay for water supply expenditure.
- 1.9. Members must provide themselves a drinking water.
- 1.10. Membership registration fees and monthly fees will be accredited to the Club only.
- 1.11. Audition of the gymnasium Account shall be done twice a year by the team of the two parties.
- 1.12. The Club must be abide by the rules and regulations of the institution failing which will result in the cancellation of the MoU.
- 1.13. Unless the Club has accepted and agree to follow the rules and regulations of the institution, the Memorandum Of Understanding (MoU) cannot be made.
- 1.14. Validity of the registration shall be one year.
- 1.15. Any necessary repairment shall be done immediately.

C. ROLE OF THE FIRST PARTY.

1. The College will necessary services in organising a programme regarding the provision of education relating to gymnasium and physical health.
2. The College will allow the Club to lay down its equipment for use at the gymnasium.
3. The College will facilitate periodical meeting of the two parties.
4. The College will take responsibility in providing electric power supply to the gymnasium.
5. The College will take responsibility in providing water supply to the gymnasium.
6. The College will pay the expenditure for water supply.
7. The College will pay 50% of electricity monthly bill.
8. Registration shall be done by the institution only at its Office during the office hour.

D. ROLE OF THE SECOND PARTY

1. The College will provide ID card to the members.
2. The Club will be responsible in maintaining discipline during the opening of the gymnasium.
3. The Club will be responsible in keeping the gymnasium hygiene and clean.
4. The Club will pay 100% of the monthly electric bill.
5. The Club will be responsible for necessary repairment of any facilities within the gymnasium.
6. The Club will be available to provide representative on behalf of the institution if necessary.
7. The Club will provide its representative on any programme/function of the institution if necessary.
8. The Club will be responsible for hiring/recruiting an instructor provided that the appointment shall be obtained from the College Principal/authority.
9. The remuneration of the instructor shall be borne by the Club.

FIRST PARTY

SECOND PARTY

On behalf of Govt. Saitual College:-

1. Signature :

Name : LALZARMAWIA
Designation : Principal,
Govt. Saitual College.
Date : 22.09.2025

2. Signature :

Name : H.K. VANLALHLUTI
Designation : Asso. Professor,
Dept. of English,
Co-ordinator, IQAC,
Govt. Saitual College.
Date : 22.09.2025

On behalf of Saitual Gym Club:-

1. Signature :

Name : VANLALNIENGA
Designation : President,
Saitual Gym Club.
Date : 22.09.2025

2. Signature :

Name : NGURSANGZUALA
Designation : Secretary,
Saitual Gym Club.
Date : 22.09.2025

REGISTRATION & FEE RECEIPT

REGULATIONS OF THE GYMNASIUM, GOVT. SAITUAL COLLEGE.

1. As the gymnasium is the property of Govt. Saitual College, any kind of activity should not be done unless the permission taken from the College authority.
2. The gymnasium should be kept clean and hygiene.
3. Good manners and etiquettes should be maintained in utilizing the gymnasium tools, equipment and materials.
4. Members are expected to follow 'Zo nun ze mawi' while practice.
5. Anyone of Saitual Town area can be registered as member.
6. If anyone outside Saitual Town area applied for the registration to become a member, he/she must hold the permission letter/letter with initial from the College Principal.
7. Consumption or use of any intoxicant including betel nut and any tobacco product is strictly prohibited inside the gymnasium.
8. Gymnasium can be opened only from 5:00 a.m. to 8:30 a.m. and 3:30 p.m. to 7:00 p.m.
9. Any member must hold gymnasium ID card which is provided by the College.
10. Entry or using of any equipment is allowed without member ID card.
11. Use or utilization of the gymnasium facilities is not allowed for non-member.
12. For membership one should pay -
 - (i) Rs. 200/- to get registration.
 - (ii) Rs. 200/- for monthly fee.
13. Monthly fee must be paid within the second week of every month.
14. Use or utilization of the gymnasium facilities is not allowed if monthly fee is not paid.
15. Current students of the College can be registered with the payment of Rs. 100/- for registration and Rs.100/- for monthly fee.
16. Staffs of the institution can be registered with the payment of Rs. 200/- and Rs 200/- for monthly fee.
17. Movement of any tools, equipment and materials outside the gymnasium is strictly prohibited.
18. Any activity of the gymnasium should not disturb the on-going academic activities and study environment.
19. If any college activity is going on in the auditorium, gymnasium should not be opened.
20. Members must follow the institution's rules and regulation.
21. Members must respect the institution's campus.

ID. No. _____

I, have read the above rules and regulations of the institution,

Govt. Saitual College, and agree to abide by it to get registration with the payment of Rs./-

Signature :

Name :

Residential address :